

March 11, 2010

Jamie J. Aulik, County Clerk
Manitowoc County Courthouse
1010 S. 8th Street
1st Floor, Room 115
Manitowoc, WI 54220

Dear Mr. Aulik,

Under Wisconsin statutes 19.31 to 19.37 (open records) I request the following records.

1. Request 1

- a) Any emails between January 1, 2007 and October 31, 2007, that were sent or received by Jeff Beyer, Todd Reckelberg or Gary Neuser, regarding the subject matter of the preparation, selection, execution or administration of the RFP and contract for services for the operation of the ice center and expo grounds.
- b) The subject matter of the requested emails includes, but is not limited to, any discussion with or regarding the agents of Holiday House or Triple P Inc.
- c) This request EXCLUDES email attachments that duplicate records previously publicly released in the packet of documents provided to the county board, such as copies of the request for proposal and initial vendor responses, and copies of meeting minutes which have already been provided in the packet.
- d) This request includes emails sent or received using the county email system or any other email system.
- e) This request includes, but is not limited to, emails that were cc'd or bcc'd to the specified persons.

2. Request 2

- a) Any record regarding contracted services for the operation of the ice center and expo grounds regarding any meeting held between January 1, 2007 and July 31, 2007 regarding of the preparation, selection, execution or administration of the RFP and contract for services for the operation of the ice center and expo grounds.
- b) This request includes, but is not limited to, any record regarding contracted services for the operation of the ice center and expo grounds that was prepared for, presented at, or distributed at the specified meetings.
- c) This request includes, but is not limited to, any records regarding contracted services for the operation of the ice center and expo grounds, that were created during, or pursuant to, the specified meetings, including notes taken during or pursuant to the specified meetings.
- d) This request includes, but is not limited to, any audio, video or similar record of the specified meetings.
- e) This request includes, but is not limited to, any communications or meeting annotations from the county calendar system related to scheduling or holding the specified meetings.
- f) This request EXCLUDES records that duplicate records previously publicly released in the packet of documents provided to the county board, such as copies of the request for proposal and initial vendor responses, and copies of meeting minutes which have already been provided in the packet.

3. Request 3
 - a) The most recent contract that was in effect with Holiday House.
4. Request 4
 - a) All contracts, and contract revisions or amendments, that have been executed or agreed to with Triple P Inc.
5. Request 5
 - a) All contracts, and contract revisions or amendments, that have been executed or agreed to from November 1, 2009 to March 10, 2010 with Engstrom Inc.
6. Request 6
 - a) All invoices from Triple P Inc. submitted between August 1, 2009 and March 10, 2010.

These requests EXCLUDE any duplication of published records that are readily available to the public, such as Wisconsin statutes and administrative codes.

All references to Triple P Inc. in this request include Peters Concrete Company, and any other entity associated or related to Triple P Inc.

Please be aware that if a record contains information not subject to public disclosure, you are not permitted to withhold that record, but are instead required to release the record with the confidential portion(s) redacted. According to Wisconsin statutes, the open records law "shall be construed in every instance with the presumption of complete public access consistent with the conduct of governmental business. The denial of access generally is contrary to the public interest and only in exceptional cases can access be denied."

If the release of any records under this request is delayed for administrative or judicial review, or for any other reason, I am requesting that the records which are not subject to delay are considered as separate requests and are released immediately.

This is a time-critical request for public information. Wisconsin law requires that open records requests are performed "as soon as practicable and without delay." I am requesting a prompt response according to the spirit of Wisconsin law. In order to expedite the processing of this request, I am requesting that I be immediately advised using the cell phone number provided, should any additional information, authorization or other action on my part be required.

If you are not the records custodian for this information, please forward this request to the appropriate person. Also, please let me know if I can clarify or refine this request.

Thank you,

Ronald Kossik
702 New York Avenue
Manitowoc, WI 54220
Cell: 414-704-4571